Registration Permission Form for Graduate Level Courses

This form must be completed and returned in person by the student (not the course instructor) to the Office of the Registrar no later than the date shown below.

- Summer Term: due by 2nd Monday of Full Summer Term
- Fall Semester: due by 2nd Monday of term
- January Term: due by 3rd day of term
- Spring Semester: due by 2nd Monday of term

Name of Student___________________________________________________________Student ID# ________________________________

Signature of Student______________________________________________________Date ________/_______/_______

Student Type
- Undergraduate in Graduate Level Course
- DNP Student
- MAE Student
- MAT Student
- MBA Student
- MSN Student

Term
- Course To Be Taken
  - Summer Term 20 _____
  - Fall Semester 20 _____
  - January Term 20 _____
  - Spring Semester 20 _____

I am an undergraduate and wish to take the following graduate course:

Course Title_______________________________________________________________CRN _________________________

Reason for taking (do not leave blank)________________________________________

Course:
- MBA 6900 (Independent Study)
- EDUC 5900 (Independent Study/MAT)
- EDUC 6900 (Independent Study/MAE)
- EDUC 7000 (Capstone Project/MAE)
- NURS 6080 (Independent Study)
- NURS 7910 (Project Advising)

Credit Hours __________

Independent Study Title____________________________________________________ o letter graded o pass/fail graded

Signature of Instructor Providing Grade ________________________________________Date ________/_______/_______

Printed Name of Instructor Providing Grade____________________________________

MAE/MAT/MBA/MSN Director Signature_________________________________________Date ________/_______/_______

REGISTRAR OFFICE USE ONLY

Received by_______________________Date ________/_______/_______CRN ________________________________

- If student is undergraduate, routed to Registrar for processing (except Maastricht exchange)
  - SCACRSE (add UG); SSADETL (add degree attribute ZUGT); SFAREGS (make sure UG); SCACRSE (remove UG)
- Made sure “Voice Response and Self-Service Available” is un-checked on SSASECT.
- Entered on student's schedule

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