While living in the residence halls, students can practice...

Sharing – living space, including bedrooms and bathrooms, and everything in them from clothes to refrigerators, stereos, TVs, microwaves and food.

Compromising – working together to determine how to arrange the room, who will sleep on the bottom and top bunk, how loud music will be played, what will be watched on TV, what time the lights will be out, when to clean the room and how clean is clean.

Personal self-care – getting up on time, eating healthy foods, going to classes, studying enough, showering, sleeping enough, taking care of colds, etc.

Taking care of their belongings/surroundings – washing their clothes, cleaning their room, reporting any items in need of fixing to the appropriate staff (utilizing the online service department work order reporting system), taking responsibility for what they consume (turning off lights/water when not needed), locking their room door, not admitting strangers into the halls, etc.

Being aware of resources – reading their Campus Life Handbook, being familiar with the Otterbein website, reading their course syllabi, utilizing the University Catalog, reading campus newsletters and email messages.

Practicing these skills in college helps students later in life...

- Communicate effectively with others, especially those from different backgrounds or with different points of view.
- Compromise with a partner to reach a mutually agreeable decision and live happily with others.
- Share space with others and work in shared space, such as offices, within work teams, etc.
- Maintain their focus in a distracting environment – especially helpful in careers where the work environment is constantly changing and/or working with people (i.e. teaching, nursing, sales, etc.)
- Be an advocate for themselves without offending or taking away from the rights of others.
- Seek out information and/or people who can assist them.
- Manage their time and care for their own daily needs.

Otterbein True & False

1. Smoking is allowed in all residence halls.
2. Overnight guests of the opposite sex are not allowed in Otterbein University’s residence halls.
3. Parents are encouraged to call daily and visit their student at least once a week.
4. Students should bring everything they own to college, including the family pet.
5. Students should learn how to do their own laundry before coming to college.
6. Parents should try to solve roommate conflicts by requesting a room change.
7. Sending emails, letters and care packages from home are appreciated by all students.
8. Students should not contact their roommate before move-in day. It’s more fun to be surprised!
9. Students are encouraged to use their existing belongings instead of buying everything new.
10. Roommate conflicts rarely occur and when they do, they are very serious.
11. Students should limit the number of electrical appliances they bring to campus.
12. Students should bring lots of candles in case the electricity goes out while they are studying.
13. Every student will meet people different than themselves living in the residence halls.
14. Most students switch roommates at least once during the school year.
15. Residence halls are locked 24 hours a day. Students use their Cardinal Card (ID) to enter the building where they live.
16. Housing contracts are signed for an academic year and are legally binding.
17. Parents can always access Otterbein polices & resources online at www.otterbein.edu
Focusing on Academics

- Academic success begins with attending all classes, reading assigned textbooks and doing homework.
- Otterbein faculty members post office hours when students can visit and ask questions.
- Each student has an academic advisor willing to discuss their academic journey. Students are strongly encouraged to meet at least once a semester with their advisor.
- The Center for Student Success offers additional advising along with assistance being successful in many areas of campus life.
- The Academic Support Center, located in the Library, provides both Math Center and Writing Lab services for all students.
- Residence life staff members encourage academic success through referrals to campus offices and educational displays on topics including note taking, study skills and time management.
- Hall directors contact students who appear to be struggling and/or who have been referred by faculty members as needing assistance (often due to attendance or low grades on assignments).
- Faculty and residence life staff encourage students to discuss academic concerns with them so they can help students find additional resources.
- Parents and family can help students succeed by encouraging them to discuss their classes and seek assistance when needed.

Supporting your student during their college-life challenges

Parents and family can provide great support to students during challenging times in college by encouraging their student to talk through the issue with their family. Role playing with your student will help them prepare for conversations they will have before having the actual conversation. You can role play conversations about everything from roommate negotiations to asking a faculty member for assistance in a course to delivering a speech in front of a class.

While it may be tempting to have a conversation with a faculty or staff member for your student, it will help your student better develop their communication skills and confidence if you help them prepare for the conversation and let them have the conversation themselves.

After the conversation, you can de-brief with them, reviewing the areas that went well, those they wish were different and how they may have similar conversations in the future. Reflecting on what they learned by the whole experience is a great way to remind your student they are learning in and out of the college classroom.
Meet the Residence Life Hall Staff:

RA – The Resident Assistant (RA) is an undergraduate student staff member responsible for an area/floor within a residence hall. They plan social activities, like attending dinner together, talk with residents about their classes and roommate relationships, assist students in understanding the University policies and act as a resource person.

AHD – The Assistant Hall Director (AHD) is a second or third year RA who has additional responsibilities within the hall such as co-advising Hall Council.

HD – The Hall Director (HD) is responsible for the hall and supervises the RAs and AHD. They talk with students about their academic progress and help students understand the campus judicial system. HDs serve as a resource to students by having knowledge of many campus offices and most have a Master’s degree in college administration.

Adjusting to Campus Life – Parents can help students adjust to campus by sending emails from home, letters, postcards and care packages filled with favorite snacks, pictures of family, etc. Encourage students to stay on campus the first few weekends, attend campus events such as CPB activities, community service, theater and sporting events. If a student becomes homesick, residence life staff can assist them with meeting other residents on their floor, becoming involved in campus events and organizations, and finding resources for academic difficulties or personal counseling.

Campus Policies – Students are strongly encouraged to review the Campus Life Handbook prior to coming to campus. Parents are strongly encouraged to review the handbook too. You can find it online at www.otterbein.edu/CLH.

Electrical Appliances - Students are encouraged to exercise extreme care when selecting electrical appliances for their campus housing. Students should remember the space limitations of many areas and the number of outlets available to them. Students are encouraged to share as many items with roommates as possible and to consider if they need to bring items such as microwaves, when one is available within the residence hall lounge areas. All items must be UL approved and NO IONIC hair implements should be brought to campus. With this in mind, students may bring the following items into the residence halls: power strips with circuit breakers, small stereo systems, TV/DVD/VCRs, video game systems, computers, razors, clocks, fans, air purifiers, curling irons, hair dryers, auto shut-off irons, refrigerators (under 4 cubic ft.) and compact microwaves (800 watts or less). Refrigerators and microwaves should be limited to one per residence hall room. See more information at www.otterbein.edu/residencelife

Furniture - All student rooms are furnished with a bed & mattress (XL twin), desk, chair, and closet/drawer space for each student. Beds may be bunked, in a standard formation. Beds in some halls (Engle, DK, Scott) may be lofted with a stabilizer bar. Residents are responsible for use and care of University property and are expected to pay for replacement/repair of any items they damage. Residents are expected to keep all furniture supplied to them in the room throughout the year, and may not store or remove furniture. Students are expected to leave their room in clean, move-in condition, when they vacate their room.

Residency Expectations – As a residential campus, Otterbein University expects all single, traditionally admitted, undergraduate students enrolled for 12 or more credit hours to reside in University residential facilities (excluding Greek houses) unless residing at the principal residence of their parent(s) and/or legal guardians within a 30 mile radius of Otterbein University until they are of senior class status.

Office of Residence Life Staff
Tracy Benner, Director of Residence Life  TBenner@otterbein.edu
Brad Burton, Assistant Director of Residence Life  BBurton@otterbein.edu
Laura Farley, Administrative Assistant  LFarley@otterbein.edu
614.823.1250

2011-2012 Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Late July</td>
<td>room assignments emailed to students</td>
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<tr>
<td>Wednesday, August 24</td>
<td>New Student Move-In</td>
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<tr>
<td>10 a.m.–Noon, Even Rooms</td>
<td>1–3 p.m., Odd Rooms</td>
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<tr>
<td>Monday, August 29</td>
<td>First Day of Fall Semester Classes</td>
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<tr>
<td>October 10-12</td>
<td>Fall Break, No Classes, Dining open</td>
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<tr>
<td>November 23-27</td>
<td>Break, No Classes, Dining closed</td>
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<tr>
<td>Thursday, December 15</td>
<td>Fall Semester Ends</td>
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<tr>
<td>Residence Halls Close at NOON</td>
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<tr>
<td>Tuesday, January 3</td>
<td>Halls Open at 2:00 p.m. for J-term</td>
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<tr>
<td>Sunday, January 29</td>
<td>Hall Open at Noon for Spring semester</td>
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<tr>
<td>Mid-February</td>
<td>Housing Information for following year</td>
</tr>
<tr>
<td>Friday, March 9</td>
<td>Halls Close at 6:00 p.m. for spring break</td>
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<tr>
<td>March 12-16</td>
<td>Spring Break, No classes, Dining closed</td>
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<tr>
<td>Sunday, March 18</td>
<td>Halls Open at Noon</td>
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<tr>
<td>April</td>
<td>Residence hall applications due for following year</td>
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<tr>
<td>May 3</td>
<td>Residence Hall Room selection for following year</td>
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<tr>
<td>Thursday, May 17</td>
<td>Spring Semester Ends</td>
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<tr>
<td>Residence Halls Close at NOON</td>
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<tr>
<td>Monday, May 21</td>
<td>Residence Hall Close for graduating seniors at Noon</td>
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BON APPÉTIT

FOOD SERVICES FOR A SUSTAINABLE FUTURE

A DIFFERENCE YOU CAN TASTE

Otterbein University’s Dining Service, Bon Appétit, provides students with locally produced food cooked in small batches for optimal freshness and flavor. Otterbein’s dining room, the Cardinal’s Nest Café, features a menu created with in-season fruits and vegetables. The menu varies every day and includes sauces, soups, salad dressings made from scratch. Every weekday lunch features a different made-to-order entrée, such as Cobb salads, stir fry, pastas, or even milkshakes. Every weekday breakfast and weekend brunch offers omelets and eggs cooked to order.

LOCALLY GROWN AND PRODUCED FOODS

Velvet Ice Cream, Schneider’s Donuts and Blocks Bagels are just a few of the locally produced food items students find in the Cardinal’s Nest. Otterbein supports the local economy and local farmers and dairies by purchasing as many fruits, vegetables, cage free eggs, honey, cheeses, free range chickens, grass fed beef and ice cream as possible locally. From Johnstown to Ashland, Bon Appétit works with local farmers to find the freshest food for Otterbein. Even the bottled water, sometimes called Otter Water, is bottled locally!

HEALTHY OPTIONS AT EVERY MEAL

Otterbein students have a number of food choices available to them at every meal in the Cardinal’s Nest Café. All options are trans fat free. Many of these choices are low in fat, carbohydrates and sodium. Vegetarian entrees are provided at every meal in addition to numerous vegetarian side dishes. The salad bar, available at lunch and dinner, features multiple fresh vegetables and fruits, low and no fat salad dressings, specialty salads like egg salad, pasta salad, three bean or broccoli salad, gelatin and low-fat yogurt or cottage cheese. Fresh, whole fruit options change seasonally and may include pears, peaches, plums, apples, oranges and bananas. Low and no fat milks are available along with a variety of fruit juices.

MEAL PLANS

Otterbein University offers three full meal plans. Each plan consists of a number of meals which may be used in the Cardinal’s Nest Café during the quarter and a number of dining dollars which may be used in The OtterBean Café, The OtterDen, The Roost Express or the Cardinal’s Nest Café. Each meal plan has a different cost per semester.

A: 210 Meals & $150 Dining Dollars - $2146/semester
B: 150 Meals & $225 Dining Dollars - $2069/semester
C: 120 Meals & $260 Dining Dollars - $1988/semester

Meals and Dining Dollars carry over from fall to spring semester provided student is enrolled full-time and participating in a full meal plan for spring semester. Students attending J-term classes may use either fall or spring meals & dining dollars during J-term. At the end of the academic year, all leftover Meals & Dining Dollars are removed from the student’s account.

ADDITIONAL MEALS

If parents or friends visit, the student may take them to the Cardinal’s Nest for a meal and use their meal plan. The student simply needs to have the greeter at the entrance to the Café swipe their Cardinal Card (ID card) for each person eating a meal. If a student runs out of meals during a quarter, they may purchase meals in the Cardinal’s Nest Café using their Dining Dollars or pay cash at the door.

SPECIAL DIETARY NEEDS MET

Bon Appétit makes most foods from scratch, so most special dietary needs can be met with a little advance notice. If you wish to discuss your needs, just email dining@otterbein.edu or call 614-823-1880 and speak to General Manager, Will Armstead.

SPECIAL OPTIONS

Bon Appétit offers breakfast, lunch and dinner options for students who wish to have a carry out meal or are ill and need a boxed meal brought to them by another student. Carry out meals are especially convenient for students with internships or student teaching who have little time to cook. Students may request a carry out meal order form in the Cardinal’s Nest Café or download one from the Residence Life channel on My OZone. Students who are ill may download a sick tray order form from the Residence Life channel on My OZone. Carry out meals are deducted from the number of meals on the meal plan just like a meal eaten in the Cardinal’s Nest Café.

http://www.cafebonappetit.com/otterbein/