APPLICATION FOR ADMISSION
APPLICATION INSTRUCTIONS

FIRST-TIME STUDENTS — FRESHMEN
To apply for admission to Otterbein University, you must:

- Complete and sign the application for admission.
- Submit an official copy of your high school transcript, including class rank and Ohio Graduation Test results, if applicable.
- Submit the attached recommendation form.
- Provide the University with your official scores on either the ACT or SAT examination.
- Submit an application fee of $25.
- Permanent residents or those with refugee/ asylee status must submit copies of documentation regarding their status.

Otterbein is also a member of the Common Application. For more information or to apply, please visit www.commonapp.org.

All materials must be complete and must be received by the Office of Admission before your application for admission can be processed.

ADMISSION DEADLINES
Early action—January 15. For those students wishing to receive priority scholarship consideration.
Regular decision—March 1
Applications received after March 1 will be considered on a space-available basis.

TRANSIENT (VISITING) STUDENTS
A transient student is any student in good standing at another accredited college or university who wishes to enroll for one term at Otterbein University and expects to return to his or her former institution. If you would like to attend Otterbein as a transient student, you must:

- Complete and sign the transient application and form for admission, which can be found at www.otterbein.edu/transient.
- Submit an official transcript from your home institution.

All students are responsible for making sure that they have all the required prerequisites prior to registering for Otterbein courses.

RETURNING STUDENTS
Otterbein students who have been out less than one year do not need to reapply, but may go directly to Self-Service Banner and register. Former students who have been out for one year or more must complete and sign a new admission application (no fee required). Former students who attend another institution must, in addition to reapplying, submit an official transcript of all courses taken.

EARLY ADMIT STUDENTS
An Early Admit student is a high school senior without a high school diploma who wants to enroll at Otterbein full time. These students will receive college credit for courses taken, but also may be fulfilling high school graduation requirements. To apply you must:

- Complete and sign the application for admission.
- Submit an official copy of your high school transcript.
- Provide official ACT or SAT scores.
- Submit a letter of recommendation from your high school principal.
- Submit a statement of permission signed by your parents.
- Submit an application fee of $25.

PRE-FRESHMAN STUDENTS
If you have junior or senior standing in high school, you may register at Otterbein University for two courses each quarter on a space-available basis. To apply to the pre-freshman program, you must:

- Complete and sign the pre-freshman application form, which can be found at www.otterbein.edu/prefresher.
- Submit an official copy of your high school transcript.
- Submit an application fee of $25.

COMPLETING YOUR APPLICATION

PERSONAL DATA
If your name, address or phone number changes prior to the beginning of classes, please notify the Office of Admission. Changes that occur after the beginning of classes should be reported to the Student Affairs Office.

Otterbein will use your Social Security Number (SSN) only to identify any test scores you report to the Office of Admission and to identify your financial aid information. This information is protected in accordance with federal privacy laws, and is not made available to unauthorized persons unless you personally direct the College to reveal such information for you.

Use of the SSN in no way gives Otterbein University access to any personal, confidential information maintained by other agencies, private or governmental. Your SSN will not appear on your college records; you will be assigned a personal Otterbein student identification number.

ACADEMIC HISTORY
Please provide information about the high school from which you graduated or will graduate. For applicants submitting GEDs, please provide a transcript from the last high school attended. Home-schooled students should submit written documentation of successful completion of the equivalency of a college preparatory high school curriculum. Transcripts from a cooperating school district are preferred.

PROGRAMS OF STUDY
Please refer to the list of majors and indicate your first and second choice for your intended program of study. If you have not yet decided on a major area of interest, please write “undecided” on the line as your first choice. Also, rank the same two academic areas on the appropriate lines.

FAMILY INFORMATION
Please provide the appropriate information. The family information requested is not used for evaluation for admission, but does help the University establish and maintain important information about you and your family in your permanent record.

FINANCIAL AID
To apply for need-based* financial aid (which includes grants, work study and low-interest loans), you will need to complete the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. (If you require a paper copy, please contact us and we will send one to you.) We will send a packet of information about financial aid to students who indicate that they are applying for financial aid on the Otterbein application for admission. Forms cannot be filed before January 1, but applying as soon as possible after January 1 will better enable us to help you. Full funding may be contingent upon our Financial Aid Office receiving your FAFSA results by April 1. If you have any questions concerning financial aid, please call the Financial Aid Office at 614.823.1502 or toll-free at 888.OTTERBEIN. Otterbein’s FAFSA Code: #003110

*Otterbein University scholarships, talent awards and other merit-based aid are not contingent upon filling financial aid forms; you will be notified of any scholarship eligibility and procedures at the time of acceptance to Otterbein University.

NONDISCRIMINATION POLICY
Otterbein University does not discriminate on the basis of sex, race, creed, gender, sexual orientation, age, political affiliation, national origin or disabling condition in admission of students, education policies, financial aid and scholarships, housing, athletics, employment or other activities. Inquiries regarding compliance with federal nondiscrimination regulations may be directed to the Director of Human Resources.

DISABILITY SERVICES
Applicants with any disability who may require special assistance are urged to contact our Disability Services Coordinator in the Academic Support Center. Support Services and accommodations are coordinated through this office. Please call 614.823.1618 for information.

APPLICATION FEE: $25

QUESTIONS? 614.823.1500
800.488.8144
877.OTTERBEIN
UOtterB@otterbein.Edu
www.Otterbein.Edu
APPLICATION

APPLICATION STATUS

STUDENT CLASSIFICATION
- First-time Freshman
- Transfer Student
- Early Admit Student
- Returning Student

TERM YOU WISH TO ENTER
- Fall
- Spring
- Summer

Applying for:
- Early Action
- Regular Decision

From what source did you receive this application?

PERSONAL DATA

FIRST NAME       PREFERRED NAME       MIDDLE OR MAIDEN NAME       LAST NAME

STREET ADDRESS       CITY

COUNTY OF RESIDENCE       STATE       ZIP

DATE OF BIRTH       CITY AND STATE OF BIRTH       COUNTRY OF BIRTH

HOME TELEPHONE NUMBER       CELL PHONE NUMBER

E-MAIL ADDRESS

Preferred Method of Contact:
- Cell Phone
- Home Phone
- E-mail

Are you:
- Female
- Male
- Single
- Married

US citizen       Dual US citizen       US resident permanent visa (Alien registration #)

Other citizenship (Visa type)

List any non-US countries of citizenship

How many years have you lived in the United States?

Place of birth

First language

Primary language spoken at home

FAMILY INFORMATION

NAME OF: FATHER /HUSBAND /GUARDIAN       ○ LIVING       ○ DECEASED

OCCUPATION       FIRM/COMPANY       WORK TELEPHONE NUMBER

HOME TELEPHONE NUMBER       EMAIL ADDRESS

HOME ADDRESS (IF DIFFERENT FROM YOURS)

CITY       STATE       ZIP

COLLEGE (IF ANY)       DEGREE       YEAR

GRADUATE SCHOOL (IF ANY)       DEGREE       YEAR

NAME OF: MOTHER /WIFE /GUARDIAN       ○ LIVING       ○ DECEASED

OCCUPATION       FIRM/COMPANY       WORK TELEPHONE NUMBER

HOME TELEPHONE NUMBER       EMAIL ADDRESS

HOME ADDRESS (IF DIFFERENT FROM YOURS)

CITY       STATE       ZIP

COLLEGE (IF ANY)       DEGREE       YEAR

GRADUATE SCHOOL (IF ANY)       DEGREE       YEAR

SIBLINGS

NAME       AGE       RELATIONSHIP

COLLEGE ATTENDED

DEGREE EARNED OR EXPECTED       DATES

NAME       AGE       RELATIONSHIP

COLLEGE ATTENDED

DEGREE EARNED OR EXPECTED       DATES

NAME       AGE       RELATIONSHIP

COLLEGE ATTENDED

DEGREE EARNED OR EXPECTED       DATES
Please indicate on the lines below your intended major(s) at Otterbein in the order of preference. Please rank these same two majors in order of preference on the grid below.

1. [Program Name]
2. [Program Name]

<table>
<thead>
<tr>
<th>PROGRAMS OF STUDY</th>
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</thead>
<tbody>
<tr>
<td>Accounting/Public Accounting</td>
<td>History</td>
</tr>
<tr>
<td>Actuarial Science</td>
<td>History Education (TL)</td>
</tr>
<tr>
<td>Allied Health Sciences</td>
<td>Human Resources Management</td>
</tr>
<tr>
<td>Art w/ Studio Concentration</td>
<td>Individualized Degree</td>
</tr>
<tr>
<td>Art Education (TL)**</td>
<td>International Business &amp; Management</td>
</tr>
<tr>
<td>Athletic Training</td>
<td>Journalism &amp; Media Communication</td>
</tr>
<tr>
<td>Biochemistry &amp; Molecular Biology</td>
<td>Management</td>
</tr>
<tr>
<td>Biology</td>
<td>Marketing</td>
</tr>
<tr>
<td>Biology Education (TL)</td>
<td>Mathematics – General</td>
</tr>
<tr>
<td>Biology – Pre-Professional Health Sciences</td>
<td>Mathematics Education (TL)</td>
</tr>
<tr>
<td>Pre-Dentistry</td>
<td>Middle Childhood Education (BSE)</td>
</tr>
<tr>
<td>Pre-Medicine</td>
<td>Music (BA)*</td>
</tr>
<tr>
<td>Pre-Optometry</td>
<td>Music &amp; Business (BA)*</td>
</tr>
<tr>
<td>Pre-Veterinary Medicine</td>
<td>Music Education (BME)*</td>
</tr>
<tr>
<td>Broadcasting (Journalism &amp; Media Communication)</td>
<td>Music Performance (BMUS)*</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Musical Theatre (BFA)*</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Nursing (BSN)</td>
</tr>
<tr>
<td>Chemistry – Pre-Professional Health Studies</td>
<td>Philosophy</td>
</tr>
<tr>
<td>Pre-Dentistry</td>
<td>Physics/Astronomy</td>
</tr>
<tr>
<td>Pre-Medicine</td>
<td>Political Science</td>
</tr>
<tr>
<td>Pre-Optometry</td>
<td>Pre-Law (Political Science)</td>
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<tr>
<td>Pre-Pharmacy</td>
<td>Pre-Physical Therapy (Allied Health)</td>
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<tr>
<td>Pre-Veterinary Medicine</td>
<td>Psychology</td>
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<tr>
<td>Communication Studies</td>
<td>Public Administration</td>
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<tr>
<td>Computer Science</td>
<td>Public Relations</td>
</tr>
<tr>
<td>Criminology (Sociology)</td>
<td>Religion</td>
</tr>
<tr>
<td>Dance (Minor)*</td>
<td>Sociology</td>
</tr>
<tr>
<td>Early Childhood Education (BSE)</td>
<td>Spanish &amp; Latin American Studies</td>
</tr>
<tr>
<td>Economics</td>
<td>Spanish Education (TL)</td>
</tr>
<tr>
<td>Engineering (Dual Degree)</td>
<td>Sport Management</td>
</tr>
<tr>
<td>English – Language Arts Education (TL)</td>
<td>Sustainability</td>
</tr>
<tr>
<td>English – Literary Studies</td>
<td>Theatre – Acting (BFA)*</td>
</tr>
<tr>
<td>English – Creative Writing</td>
<td>Theatre – Design &amp; Technology (BFA)**</td>
</tr>
<tr>
<td>Environmental Science</td>
<td>Theatre – Musical Theatre (BFA)*</td>
</tr>
<tr>
<td>Equine Business Management</td>
<td>Theatre – Musical Theatre &amp; Dance (BFA)*</td>
</tr>
<tr>
<td>Equine Veterinary Technology</td>
<td>Theatre – Management (BA)**</td>
</tr>
<tr>
<td>Equine Pre-Vet/Pre-Grad</td>
<td>Undecided/Undeclared</td>
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<tr>
<td>Finance</td>
<td>Zoo &amp; Conservation Science</td>
</tr>
<tr>
<td>Global Studies</td>
<td>Other</td>
</tr>
<tr>
<td>Health Education</td>
<td></td>
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<tr>
<td>Health &amp; Physical Education (TL)</td>
<td></td>
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<tr>
<td>Health Promotion &amp; Fitness</td>
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</tbody>
</table>

TL = Teaching License

* Audition Required
EXTRACURRICULAR ACTIVITIES, HONORS, WORK EXPERIENCE

Please list any extracurricular, community, volunteer and family activities and hobbies, as well as any academic distinctions and honors you have received. Include specific events and/or major accomplishments such as musical instrument played, varsity letters earned, etc. To allow us to focus on the highlights of your activities, please complete this section even if you plan to attach a resume.

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>YEARS PARTICIPATED</th>
<th>POSITIONS HELD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9</td>
<td>10</td>
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</tbody>
</table>

ACADEMIC HISTORY

NAME OF HIGH SCHOOL | CITY | STATE | YEAR OF GRADUATION
GUIDANCE COUNSELOR | HIGH SCHOOL TELEPHONE | GPA

Please list all current courses being taken during senior year:


AP/IB COURSEWORK

Are you taking any:
Advanced Placement courses? ☐ No ☑ Yes
International Baccalaureate courses? ☐ No ☑ Yes

Please list your College Entrance Exam information:

ACT

Date _______ Composite _______ Date _______ Composite _______
Do you plan on taking the ACT in the future? ☐ No ☑ Yes When? _______

SAT

Date _______ Date _______ Composite: _______ Composite: _______
R _______ M _______ W _______ R _______ M _______ W _______
Do you plan on taking the SAT in the future? ☐ No ☑ Yes When? _______

Please list all previous colleges attended (include Otterbein, if applicable). Also list post-secondary colleges.

INSTITUTION | CITY/STATE | DATES ATTENDED | DEGREE
INSTITUTION | CITY/STATE | DATES ATTENDED | DEGREE
POST-SECONDARY INSTITUTION | DATES ATTENDED | COURSES
INTEREST AT OTTERBEIN

Have you visited Otterbein prior to applying?  Yes  No

What influenced you to apply to Otterbein?

What other schools are you considering at this time?

Do you know any current students or alumni? If so, what are their names?

Please list family members who have attended or are currently attending Otterbein University:

<table>
<thead>
<tr>
<th>NAME</th>
<th>RELATIONSHIP</th>
<th>DATES ATTENDED/ATTENDING</th>
</tr>
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<tbody>
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COLLEGE INVOLVEMENT

For those students wishing to audition for the Music Department or Music Participation Grants, on which instrument(s) and/or in what voice range are you planning on auditioning?

MUSIC

- Flute/Piccolo  Tenor  Baseball
- Clarinet/Bass Clarinet  Bass  Basketball
- Oboe  Piano  Cross Country
- Bassoon  Organ  Football
- Saxophone  Violin  Golf
- French Horn/Marching Horns  Viola  Lacrosse
- Trumpet/Comet  Cello  Soccer
- Trombone  String Bass/Electric Guitar  Softball
- Baritone/Euphonium  Classical Guitar/Electric Guitar  Tennis
- Tuba/Sousaphone  Flag Corps/Silks/Color Guard  Track
- Percussion/Mallets/Set  Drill Team  Volleyball
- Soprano  Drum Major/Field Commander
- Alto  Majorette Featured Twirler

Are you interested in the Honors Program?  Yes  No

Do you plan to audition for a Music Participation talent award (for non-Music majors)?  Yes  No

Do you plan to audition for the Dance minor?  Yes  No

FINANCIAL AID

Do you plan to apply for financial aid?  Yes  No

Do you qualify for Otterbein Employee Tuition Benefit?  Yes  No

Otterbein offers undergraduate tuition assistance for the dependent children of its faculty and staff through various tuition benefits programs. If you have questions about your eligibility, contact our Human Resources Office.

Do you qualify for the Tuition Exchange Program?  Yes  No

Otterbein is a member of The Tuition Exchange Program, Inc., which is a reciprocal scholarship program for children of faculty and staff employed at over 600 participating institutions. To learn more about Tuition Exchange, go online to www.tuitionexchange.org.

Is either parent/guardian a United Methodist Minister?  Yes  No

Are you interested in ROTC?  Yes  No

Do you plan to:  Live in a campus residence hall

- Commute from parents'/guardians' home
- Commute from other

*Commuting students must live within a 30-mile radius of Otterbein University
I hereby apply for admission to Otterbein University, and acknowledge that all the information in this application is complete, accurate, and honestly presented to the best of my knowledge.

SIGNATURE OF APPLICANT

DATE

Otterbein University does not discriminate on the basis of sex, race, creed, gender, sexual orientation, age, political affiliation, national origin, or disabling condition in admission of students, education policies, financial aid and scholarships, housing, athletics, employment or other activities.
**Student Information:**

<table>
<thead>
<tr>
<th>STUDENT NAME</th>
<th>BIRTHDATE</th>
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<tr>
<th>HIGH SCHOOL</th>
<th>CEEB CODE</th>
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</table>

**Type of school:**
- [ ] Public
- [ ] Private
- [ ] Charter
- [ ] Other

**ACT/SAT Score Record**
- [ ] ACT scores
- [ ] SAT scores
- [ ] Both
- [ ] Our school has no ACT/SAT scores on file

**ACT/SAT Score Record**
- The transcript includes:  
- Student’s grade point average: [ ] on a scale of [ ]
- Student’s class rank: [ ] out of [ ]

**Are some courses weighted to reflect difficulty?**
- [ ] Yes
- [ ] No

<table>
<thead>
<tr>
<th>Motivation</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Not Applicable</th>
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</thead>
<tbody>
<tr>
<td>Time Management</td>
<td></td>
<td></td>
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<tr>
<td>Maturity</td>
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<tr>
<td>Written Expression</td>
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<tr>
<td>Oral Expression</td>
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<tr>
<td>Leadership Qualities</td>
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Given what you know about Otterbein University, do you recommend this student for admission?
- [ ] I recommend highly
- [ ] I recommend
- [ ] I recommend with reservation
- [ ] I do not recommend
- [ ] I would like to receive a phone call from an admission counselor to discuss the student.

**COUNSELOR’S PRINTED NAME**  
**PHONE NUMBER**  
**EMAIL ADDRESS**

**COUNSELOR’S SIGNATURE**  
**DATE**

**Comments (optional)**

Please include additional pages if necessary or letter of recommendation (separate envelope).